

**Newman**  
PRIMARY SCHOOL



# Information Booklet 2024



**together we grow**

**An Independent Public School**

Hilditch Avenue

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## Principal's Message

It is with great pleasure that I welcome your family to Newman Primary School. Our culture of responsibility, accountability and care align with our vision of 'Newman Primary school fosters resilient learners, embraces diversity and cultivates a collaborative school community for life long learning and personal growth.' We aim to be a school focusing on quality teaching and ensuring that each child gets the best education that equips him/her with the skills to adapt and flourish within a changing world. It is a privilege to be able to work with the school community to ensure that, as a school, we develop the whole child. Our actions are guided by the elements of the Newman Primary School values – Be Responsible, Show Respect and Strive for Success.

Together we grow!

Catering for students in Kindergarten – Year 6, the school has a commitment to creating a positive and supportive environment for our students, both in and out of the classroom. This is a school where student excellence and success is nurtured, self-esteem and resilience are reinforced, and everyone works together towards achieving shared goals.

Our teaching programs allow all students to develop the necessary knowledge and skills to become confident learners in the 21st Century. We are proud of our reputation in offering a diverse range of subjects including Science, Languages (Chinese), The Arts and Physical Education which are taught by specialist teachers. In addition to traditional learning programs, Newman Primary School delivers The Resilience Project. This develops important social and emotional attributes of all students from Pre-Primary – Year6.

Our priority is always your child, and in developing a close relationship with our school community. I look forward to welcoming you to our school in person.

Robyn Hudson  
Principal





## Essential School Information

<b><u>Name</u></b>	Newman Primary School
<b><u>Classification</u></b>	Independent Public School
<b><u>Address</u></b>	Hilditch Avenue PO Box 166 NEWMAN WA 6753
<b><u>Telephone</u></b>	08 9154 3900
<b><u>Email</u></b>	<a href="mailto:newman.ps@education.wa.edu.au">newman.ps@education.wa.edu.au</a>
<b><u>Website</u></b>	<a href="http://www.newmanps.wa.edu.au">www.newmanps.wa.edu.au</a>
<b><u>App</u></b>	Audiri—Newman Primary School (Available for Apple and Android devices) Facebook—Newman Primary School
<b><u>P&amp;C Contacts</u></b>	Brooke Wilson (President) Amanda Kyngdon (Vice President) Shiwani Nair (Secretary) Catherine Frost (Treasurer) Danielle Vanstan (Canteen Manager)

### School Motto

# Together We Grow





## School Staffing Structure

### 2024

Principal

Robyn Hudson

Deputy Principal

Rachel Subhaya

Manager Corporate Services

Linda Cook

School Officer

Linda Lewis/Lisa Massang

Attendance Officer

Linda Lewis

Teachers

Rm 1 Year 3/4

Kathleen Robbins

Rm 2 Year 3

Emma Cook

Rm 4 Year 2

Jayden Hammond

Rm 5 Year 1/2

Grace Goodfield

Rm 6 Year 1

Ben O'Neill

Rm 10 Pre Primary

Petricia Muziringa

Rm 11 Pre Primary

Maggie O'Neill

Rm 12 Kindergarten

Hannah Richarson

Rm 16 Year 4/5

Sam Odquin-Curtis

Rm 20 Year 4/5

Erin Bartlem

Rm 22 Year 6

Mahlia Odquin-Curtis

Arts/ Languages

Emma Robinson

Arts/Pre Primary

Madi Thomas

PE/Science Year 1-6

Russell Chappelow

HASS/Enrichment

Lance Rumley

Early Learning Program (K9)

Susan Ford (term 1)

Library Officer

Lisa Rickert

Network Support Officer

Ben Lang

School Psychologist

Koby Dalglish

School Gardener

Dean Wainwright

Education Assistants

Mylene Barker

Diana Cure

Patricia Harris

Marshella Malupi

Renee Ashworth

Breanna Shuttleworth

Fong Lieu

Darrielle Batchelor-Hirama

Hanna Graddy

Cleaners

Benjamat Frampton, Noni Oldfield,

Josephine Namutowe



## School Song

We grow together that's our creed  
Having the knowledge that we need  
I go to Newman Primary  
Going to be all that can be.

### CHORUS

Boom, Boom, Boom  
DA, DA, DA, DA, (x4)

We live and learn as best as we can  
Respecting the right of our fellow man.

I go to Newman Primary  
Going to be all that can be.

### CHORUS

This school will give to me  
Every opportunity  
To show what I can be  
With my teacher helping me.

### CHORUS

## Advanced Australia Fair

Australians all, let us rejoice,  
For we are one and free;  
We've golden soil and wealth for toil;  
Our home is girt by sea;  
Our land abounds in nature's gifts  
Of beauty rich and rare;  
In history's page, let every stage  
'Advance Australia fair'  
In joyful strains then let us sing,  
'Advance Australia fair'  
Beneath our radiant Southern Cross  
We'll toil with hearts and hands;  
To make this Commonwealth of ours  
Renowned of all the lands;  
For those who've come across the seas  
We've boundless plains to share;  
With courage let us all combine  
To Advance Australia Fair  
In joyful strains then let us sing,  
'Advance Australia Fair'





## **Vision Staement**

Newman Primary School fosters resilient learners, embraces diversity, and cultivates a collaborative school community for lifelong learning and personal growth.

## **Our School Logo**

Our School Logo is comprised of a round element that signifies the setting sun and the earth. In the centre, 3 figures connect symbolising the coming together and inclusion of different cultures, as well as the community working with the school and parents to create a caring, nurturing environment for children to grow and learn together. It also symbolises the 3 elements necessary to collaborate and work in harmony to realise the potential of every students- the child, parent or carer and teacher.

## **Our School Values**

**Be Responsible**

**Show Respect**

**Strive for Success**



## The School Organisation

The school provides an education program for Kindergarten, Pre-Primary and Primary children from Years 1-6. Kindergarten children attend 2 days a week and each alternate Wednesday. Pre Primary children attend school 5 days per week.

School attendance in Western Australia is compulsory for all students from the year in which they turn 5 years of age by the 30th June. From Pre Primary to Year 6, children are organised in straight or grouped classes. Emphasis is placed on developmental learning and every effort is made to cater for individual differences and learning styles in each class.

### Term Dates 2024

TERM 1	Wednesday 31 January	-	Thursday 28 March
TERM 2	Monday 15 April	-	Friday 28 June
TERM 3	Tuesday 16 July	-	Friday 20 September
TERM 4	Tuesday 8 October	-	Thursday 12 December

### School Times

School Commences	8:10am
Recess	10.20 am-10:40am
Lunch	12:40 pm– 1:20 pm
School Closes	2:20 pm

Parents are requested to make arrangements for children to arrive at school no earlier than 7:45am. Classroom doors are opened at 8:00am daily. If for any reason your child needs to be at school prior to 8:00am they are to go directly to the undercover area where an allocated staff member will be on duty from 7:45am.

Kindergarten/Pre-Primary students need to be escorted on and off the school premises by a parent/guardian each day from their classroom.

### School Contributions

The School Board has set the following schedule of voluntary school charges for children attending Newman Primary School.

- 1 Child Pre Primary to Year 6 \$60.00
- 2 Children Pre Primary to Year 6 \$90.00
- 3 Children or more Pre Primary to Year 6 \$110.00
- Kindergarten \$60.00

These contributions help shape the educational programs for all students at Newman Primary School enhancing opportunities for success.





## Parent Involvement

The school values parents as partners in the educational process. Our aim is for students to be motivated learners who understand the purpose and relevance of what they do in school and are actively involved in developing their learning.

Successful implementation of the WA Curriculum and Assessment Outline, and therefore the continued achievement of each child, involves a team approach by children, parents, teachers and members of the community.

We welcome parents into the school to exchange ideas and information and to be genuinely involved in their child's education. Parents are encouraged to put forward their views and become involved in the operation of the school through the P & C Association and the School Board.

Parent/Teacher meetings are held at the beginning of the year in all classes. Assistance in classroom activities is welcomed and appreciated by all staff. Please feel free to have a chat with your child's teacher to see how you can work with us in partnership to support your child's education.

## Student Requirements

A list of student requirements is provided on enrolment and are also sent home at the end of each year for the following year. These are available on our web site.

## P & C Association

The school relies heavily on the P & C Association. In order for the P & C Association to continue to operate in an effective and efficient manner, active support is required from parents and community members. Details of meetings and activities are provided in School Newsletters and all parents are encouraged to attend.

## School Board

The School Board is made up of the Principal, elected parent and community representatives and elected staff representatives. Meetings are held six times per year. Elections of parent representatives and teachers are conducted early each year as and when required under the Newman School Board Constitution.

The function of the School Board is to support the Principal and the school to achieve its planned outcomes and promote the vision of the school to the wider community.

### School Board members 2024

Chair:

Parent Representatives:

Brooke Wilson, Melissa Dorey, Roger Kyngdon,

Shiwani Nair, Jasmin Olsen, Shevaun Cottrell

Community Representative: Lee-Anne Ugle

Principal: Robyn Hudson

Teaching Representatives:

Emma Cook Mahalia Odquin-Curtis



## **Student & House Leaders**

Year 4, 5 and Year 6 Student Leaders are elected by students for 2024 at the end of 2023. All student leaders manage a variety of school community issues. Two student leaders are elected as the school's Head Students and Vice Head Students. Students in Year 6 are elected as House Captains and manage a number of sports related duties.

## **Newsletters**

A school newsletter is sent home via email. Information on school events, P & C projects and community notices is provided. Parents should ensure they read the Newsletter to keep fully informed of school activities and various issues affecting the school. Newsletters are posted at the end of week 4 and week 8 of each term.

## **Assessment and Reporting**

Parents are provided with information about student achievement and progress through a range of formal and informal strategies e.g. parent/ teacher meetings, notes from teachers, work samples and open nights.

Two formal reports are issued during the year for Years K-6. The end of year report is a System Summative Report generated by the Department of Education. Teachers report student achievement via the School Information System computer program. The report is aligned to the outcomes of the WA Curriculum and Assessment Outline. Students in Year 3 and 5 also receive a NAPLAN report at the end of the Term 2. This report outlines a student's achievement in English and Mathematics in relation to other students from across Australia.

Two way communication - school to home and home to school - is encouraged at all stages in the reporting process.

## **Contact Procedures**

Parents are encouraged, and very welcome, to discuss their children's progress or any other issues related to the general welfare of their children

Initial contact should be made via an appointment with the class teacher. (Appointments can be made by ringing the office). If further discussion is required, an appointment should be made to see the Deputy Principal or the Principal.

## **Assemblies**

Assemblies are held on Wednesdays of every (even week ) of each term commencing at 8.15am. Parents and community members are most welcome to attend. Classes and special school groups take responsibility for running the assemblies.

## **Crunch and Sip**

We have a crunch and sip break around 9am to keep the students energized. Please provide a small snack of fruit or vegetables in a separate container for easy access.



## **School Uniform Policy**

The Department of Education requires all public schools to have a dress code and students are required to comply with the code unless they have been granted an exemption. A dress code allows for the promotion of student safety through easier identifications and inclusion of the “Sunsmart” guidelines. A school’s dress code plays an important role in promoting a positive image of the school.

### **PURPOSE**

To provide parents and students with a dress code that is: safe and appropriate for school activities, reasonable by contemporary standards, provides some choice, is affordable to parents and considers the risks of ultraviolet radiation. Uniforms assist students to learn the importance of appropriate presentation.

### **GUIDELINES AND AVAILABILITY**

Parents and students of Newman Primary School will be informed of the dress code at the time of enrolment. Information where to purchase items will be verbally communicated and also added in to the Newman Primary School Information Booklet.

The P&C coordinate the uniforms. Uniforms are available daily through SportsPower, located in the Parnawarri Shopping Centre in Newman.

### **EXEMPTIONS**

Exemptions may be formal or informal and cover short or long periods. The Principal may provide an exemption on any of the following grounds:

- \* unavailability of an item at time of need;
- \* a matter relating to student health;
- \* a matter relating to the religious beliefs and/or cultural background of the student or the student’s family;
- \* personal family situation; case by case where needed.

The Principal will inform staff of any student/s whom have been granted a temporary or permanent exemption to the dress code. The Principal will also give considerations to conscientious objectors to a school’s dress requirements.





## Students At Educational Risk

The school has a process in place to cater for Students At Education Risk (SAER). A SAER is someone whose academic, social and/or emotional attributes are a barrier to engagement with the content and standards defined in the Western Australian Curriculum. (*DoE SAER Policy, 2015*) . If a student is within this category the class teacher will contact the child’s parents or guardian to develop, in consultation, a plan that consider the child’s learning needs.



## Attendance

By law, students must attend school regularly. Research shows there is a very strong correlation between student attendance and student achievement. In fact the research shows a child’s attendance pattern for the rest of their schooling is established by the end of Year 1. Department of Education policy states that any student whose attendance falls below 90% is considered “at educational risk”. If your child is absent from school you must inform the class teacher and the office either prior or upon return from that absence in writing. Parents/Carers are notified via SMS of unexplained absences, please reply with reason. Notification is sent twice daily via an automated system.

If a child misses...	That equals...	Or...	From PP to year 12 that adds up to...	Which is the equivalent of attending until...	Attendance category
1 day per fortnight	20 days per year	1 month per year	Nearly 1 1/2 years	Part-way through year 11	Regular 90% or above
1 day per week	40 days per year	2 months per year	Over 2 1/2 years	Part-way through year 10	Indicated 80% to 90%
2 days per week	80 days per year	4 months per year	Over 5 years	The end of year 7	Moderate 60% to 80%
3 days per week	120 days per year	6 months per year	Nearly 8 years	The end of year 4	Severe 60% or less



## **Factions**

The school has three sports factions. These are Marlu (Red), Parnka (Green) and Karlaya (Blue). Students will be placed into a faction upon enrolment.

## **Contact details**

Please advise the school of any changes of address, emails or phone numbers *immediately*.

## **Transferring**

Please advise the office and class teachers at least one month before departure so that transfer reports can be prepared and all records collated.

## **Custody**

Let us know of any custody arrangements which involve your family. Copies of Family Court orders must be sighted by the Principal prior to any specific arrangements being affected.

## **Canteen**

The canteen operates Monday, Wednesday and Friday. Lunches are ordered prior to the commencement of the school day. Information on available food and prices is sent home at the commencement of each year. Online ordering is available at [www.quickcliq.com.au](http://www.quickcliq.com.au)

## **Psychologist**

The school has the services of a School Psychologist. Referrals are made through the class teacher, or the Deputy Principal.

## **Sickness and Medical Emergencies**

**IF CHILDREN ARE UNWELL WE REQUEST THAT PARENTS KEEP THEM AT HOME.**

This is consideration for the health and well being of other children and staff. There are no facilities for their long-term care and supervision. Also an unwell child is often not capable of participation fully and enthusiastically in the classroom and therefore would not gain full benefit. In the case of infectious diseases (see the medical section) parents are asked to notify the school and to keep the child at home for the length of time specified by the doctor. If children become seriously ill or are injured at school, senior staff will refer to the parent if the parent is unable to be contacted senior staff will then move down the contact list parents have provide. Please ensure that details on admission cards, such as contact phone numbers, emergency contacts, medical conditions, etc are kept current.



## Medical Conditions and Medication

Children should not bring medication to school without the knowledge of staff. Parents of children who require daily medication at school need to contact the school office to draw up a management plan.

Parents of children who require medication on a short term basis must make an individual arrangement with the school office and complete the necessary forms.

## Infectious Diseases

<b>CHICKEN POX</b>	Cannot attend school for at least 7 days from the onset, even if well.
<b>MEASLES</b>	Cannot attend school for 5 days after the appearance of the rash unless with medical certificate.
<b>MUMPS</b>	Cannot attend school for at least 9 days after onset of swelling.
<b>HEAD LICE</b>	Children with live lice and or eggs are excluded from school until it has been treated and gone.
<b>RINGWORM</b>	Excluded from school until the day after treatment has commenced.
<b>GERMAN MEASLES</b>	Excluded from school. Return to school on recovery or 4 days after the rash.
<b>WHOOPING COUGH</b>	Excluded for 2 weeks from onset of illness or for 5 days after antibiotics.
<b>IMPETIGO</b>	Excluded from school until effective treatment has been instituted. All sores are to be completely covered. (School sores).
<b>COLD/ FLU/ GASTRO</b>	Students who are ill should not return to school until they are symptom free for at least 24 HOURS.





## Library

The school library is a major educational resource. It is a learning and information centre, which supports students to define, select, locate and utilise information from a range of sources. Children *learn through literature, foster an appreciation of literature and develop skills in the use of the library and information skills.*

The library is available for

- \*formal lessons
- \*group work
- \*individual work
- \*borrowing
- \*lunch time activities

Individual borrowing is encouraged, however books must be well cared for. Books that are lost or damaged may require remuneration. Students require a library bag for the carrying of library books. Library bags are available for purchase from the Uniform Shop.

## Code of Behaviour

### School Rules

Instead of a list of school rules, the behaviour and conduct of all is guided by the three aspects of Positive Behaviour in Schools.

These three items are:

**Be Responsible**  
**Show Respect**  
**Strive for Success**

School staff seek to develop with students the ability to self-reflect and self-regulate their own behaviour.

### Managing Minor Misbehaviour

The school seeks to instil high behaviour expectations at all times by students. Positive behaviour is reinforced through our whole-school behaviour token system. There is a clear five step process for managing behaviour across the school. This is as follows:

- Stage 1– Expected behaviour reminder (verbal warning);
- Stage 2- Name on board (awareness of the expected behaviour that is being broken);
- Stage 3- In-class isolation (sent to an exclusion zone within the class);
- Stage 4- Removed from class and sent to another one (sent with a work package to do); and
- Stage 5- Referred to the Deputy Principal/Principal (Parent notification by the Deputy Principal / Principal).

Serious behaviour breaches will commence at stage five. Further information is available within the school's Behaviour Management policy.



## Resilience Program

### Parents & Carers -Welcome to The Resilience Project

This year, we are excited to bring The Resilience Project into our school community and implement their wellbeing curriculum throughout our classrooms.

Current research tells us:

- 1 in 4 adolescents have a mental illness.
- 1 in 7 primary school students have a mental illness.
- 1 in 5 adults will experience mental ill-health throughout the year.
- 65% of adolescents do not seek help for mental illness.

The Resilience Project delivers emotionally engaging programs and provides evidence-based, practical strategies to support positive mental health and build resilience. Presentations will include stories and research on how we can build mental health in our day to day lives, and support the mental health of the children in our care.

We understand that as primary carers, you have an essential role to play in building positive mental health with your children. Through this program, teachers and students will engage in weekly lessons and activities around the key principles of Gratitude, Empathy and Mindfulness (GEM) to build resilience.

The Resilience Project's School Program has been evaluated by the University of Melbourne, with parents observing positive changes in how children handled home situations.

The evaluation also demonstrated the program had targeted benefits in building:

- Children's use of daily gratitude strategies and their sense of gratitude.
- Confidence and self-esteem, especially in relation to their peer relationships.
- Relationships at school and home.
- Knowledge and ability to express emotions.
- More supportive classroom environments.

To learn more about The Resilience Project by exploring the ideas, activities and resources which bring Gratitude, Empathy and Mindfulness (GEM) to life on [TRP at Home — TRP@HOME \(theresilienceproject.com. au\)](http://TRP at Home — TRP@HOME (theresilienceproject.com. au))

